

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
February 27, 2018

Directors present: Roy Kinion, Racheal Wallace, Peter Vince, Melinda Baxter.

Directors absent: Jerry Pryor

Staff present: Paul Steenkolk, District Manager

Visitors present: Ron Manning, Gary Corum, Melany Burchett, Audrey Shurtz, Kevin Cook.

1. **Call to Order:** The meeting was called to order at approximately 6:00 pm by RKinion. A quorum was established.

Adjustments to the Agenda: none

2. CONSENT CALENDAR:

A. The Minutes of the February 20, 2018 meeting were amended by deleting “Debit Card” and adding “Credit Card” in 4. I. 2. It was moved and seconded (PVince/RWallace) that the Minutes of the February 20, 2018 meeting be approved as amended. Motion passed unanimously.

3. ORAL REQUESTS AND COMMUNICATIONS FROM VISITORS/STAFF

A. Ron Manning reported that there is a member of his church that would be interested in doing artwork for the pool. PSteenkolk has been in touch with the person.

4. UNFINISHED BUSINESS/INFORMATION

A. Financial Report JPryor was absent so no financial report was given.

PSteenkolk presented information on the District Budget. Details are recorded below under 5. D. Budget

B. Adoption of Personnel Policies MBaxter presented a final draft for approval.

Action: it was moved and seconded (PVince/RWallace) that the Board adopt a Resolution that the personnel policies be approved and adopted. Motion passed unanimously. Resolution attached.

C. Release of Information PSteenkolk has developed and presented forms.

D. PERS rollover for pool employees. PERS does not rollover.

E. Retirement for PSteenkolk. He has received information from Edward Jones about a simplified employee plan. It requires 0-25% contribution from the employer. He will scan the information and email/present to the Board.

Action: It was moved and seconded (PVince/RWallace) that the District provide retroactive contributions to Melany Burchett and PSteenkolk’s retirement accounts beginning March 1, 2018 in an amount and percentage to be determined at a later date. Motion passed unanimously.

F. Pool Employees medical insurance. None offered.

- G. Adoption of Pool Policies. PSteenkolk and Melany Burchett are close to completion.
- H. Pool Fee Schedule. Discussion. Agreed to following:

Drop in rates:

- \$3.00 for single person
- \$10.00 for family
- \$33.00 for a punch card for 12 visits
- \$1.00 for a shower

Ages 4-59

1 month	in District \$20	out of District \$30
3 months	in District \$54	out of District \$75
6 months	in District \$70	out of District \$100

Age 60+

1 month	in District \$20	out of District \$30
3 months	in District \$51	out of District \$72
6 months	in District \$68	out of District \$98

- I. Bank of the West (PSteenkolk authorized to sign checks)
Action: it was moved and seconded (RWallace/PVince) that Paul Steenkolk be authorized to be an additional signer at Bank of the West. All checks will require 2 signatures. Motion passed unanimously.
 Discussion regarding authorizing all Board Members to sign checks in order to make sure 2 are available. No action taken.

5. REPORTS AND COMMENTS

District Manager

- A. Pivot architect tour. Presentation to the Board March 6.
- B. Employment applications. All applications are in. Visitor Gary Corum would like to apply. Background checks and drug tests are complete.
- C. Job Descriptions - All are in.
- D. Budget.
- E. Logo. PSteenkolk will contact Jill Pridgeon to assist with the graphics so that a logo can be chosen at the pool grand opening on March 4, 2018.
- F. Pool party plans. Discussion ensued. A work party was planned for Saturday. A schedule for Sunday was established. The plans coming together with donations and with the help of Friends of the Greater Toledo Pool and other volunteers.

Public Comments none

- 6. **Adjourn:** The meeting was adjourned at 8:12 p.m. by RKinion.

Respectfully submitted, MBaxter, Secretary