

**Greater Toledo Pool Recreation District
Board of Directors Special Meeting
Minutes
February 25, 2026, 5:45 p.m.
Toledo Library Meeting Room
173 NW 7th Street, Toledo, OR 97391**

Directors Present: Roy Kinion, Peter Vince, Rachael Wallace, Amanda Hockema, and Kay Chambers

Staff Present: Hal Wallace

Community Members: Braulio Escobar

Other: Deb Hite, GTPRD Recorder; Chris Giggy, Integrity Management Solutions via phone

- 1. Call to Order:** Meeting was called to order President R. Kinion at 5:47 p.m.
- 2. Roll Call:**
Establish Quorum: A quorum was established.
- 3. Review Proposal from Scott Edward’s Architecture (SEA) for Structural Engineering Assessment:**
Chris Giggy gave a synopsis of the structural assessment proposal that had earlier been sent to the board members via email (see attached). The bottom line is that there are three items in the assessment:
 - a. Site Visit: This is a visual observation of the building that will be conducted within 10 days of SEA receiving the signed contract.
 - b. Structural Report: This is a physical report that will be done within 20 days after SEA receives the contract.
 - c. Tier 1 Seismic Assessment: Will be concurrent with the structural report.

The board asked C. Giggy questions regarding the timeline and what would be the next step. C. Giggy stated that the above assessment would determine if the building is structurally solid. He stated that if the building is found to be sound, then “Wants and Needs” come next, which would include electrical, plumbing, and architectural design. This step will include costs.
- 4. Action Item—**
 - a. Vote on Proposal; R. Wallace moved to accept the proposal from WDY via SEA for a structural assessment in the amount of \$9,750; A. Hockema seconded the motion. The vote passed unanimously.
 - b. R. Kinion signed the contract; it will be forwarded to SEA.
- 5. Comments:**
 - a. **Public Comments—** None
 - b. **Board Comments and Take-Aways—**None

6. Upcoming Meetings:

- a. March 9, 2026, Board of Directors Regular Meeting; 6:00 p.m. in the Toledo Library meeting room.
- b. Tentative Work Session meeting on March 16, 2026; 6:00 p.m. in the Toledo Library meeting room.

7. Adjournment—R. Kinion adjourned the meeting at 6:15 p.m.

Respectfully submitted,

Debra Hite
GTPRD Recorder