

**Greater Toledo Pool Recreation District**  
**Board of Directors Regular Meeting and Budget Hearing**  
**Minutes**  
**June 9, 2025, 6:00 p.m.**  
**Toledo Library Meeting Room, 173 NW 7<sup>th</sup> St., Toledo, OR**

1. **Call to Order:** The meeting was called to order by R. Kinion at 6:05 p.m.

2. **Public Hearing:**

**Roll Call:**

**Directors Present:** Roy Kinion, Peter Vince, Kay Chambers, and Rachael Wallace

**Directors Excused:** Amanda Hockema

**Budget Committee Members Present:** Ron Manning, Diane Dawson, and Jim Chambers

**Budget Committee Members Absent:** Robin Johnson, and Sue Lockler

**Staff Present:** Hal Wallace, Pool Director/Budget Officer

**Others:** Samantha Plummer, CCL; Debra Hite, Recorder

**Establish Quorum:** A quorum was established.

**Budget Discussion:** H. Wallace stated a correction was made to the Stabilization fund and the 2024/25 Actual on Line 59; the calculations for carry over from previous years were corrected. The budget message typographical errors were also corrected. The Oregon LB-1 was published and filed. There was a discussion about how to track the project when construction begins. S. Plummer said she will be accounting for project line items in addition to the regular accounting. There was a discussion on how to move money around with resolutions if needed.

**Adjourn Public Hearing:** The Hearing was adjourned at 6:19 by P. Vince.

3. **Open Regular Board Meeting:** R. Kinion opened the Regular Board Meeting at 6:20 p.m.

**Establish Quorum:** A quorum was established.

4. **Consent Calendar:**

**Minutes:** The minutes were read from the May 29, 2025, Board of Directors Regular Meeting and the June 2, 2025, Budget Committee Meeting.

**Action:** P. Vince moved to accept the minutes and R. Wallace seconded. H. Wallace mentioned the LB-1 form was submitted to the Lincoln County Clerk's office, not the Treasurer. Motion passed unanimously with correction.

5. **Financial Reports:**

a. **Monthly Recurring**—S. Plummer distributed the monthly financials (see attached). She noted that on the revenue and expenditure summary, patron revenue is 212% of projected and Line 42, Total Monthly Expenditures is 92% of Year-to-Date. A question was asked if the tax revenue from May had arrived, S. Plummer said it would come in June. It was noted that the water bill was \$1,085.05.

b. **Expense Items Over \$1,000**—None

6. **Director's Report/Staff Reports and Updates**—H. Wallace provided his monthly report (see attached), below is a summary of the report.

Pool Operations: The pool was opened every day in May except for closing early twice due to staff unavailability. Four of the lifeguards are graduating from high school this month. There will be a pool closure from June 28-July 2 for painting and deep cleaning of the shower rooms. A lawn maintenance contractor has been employed at a rate of \$300 per month during the summer.

Lifeguard Activities: It is believed there are enough lifeguards to cover swim lessons, recreational swimming along with the regular schedule. Two applications for lifeguard positions were just received. The pool is planning to have a lifeguard training in July at Toledo or another pool in the county.

Scheduling Pool Hours: The current schedule of opening at 8:00 a.m. to 6:00 p.m. Monday – Friday and 11:00 a.m. to 3:00 p.m. on the weekends will continue. Summer hours will begin in July with at least two hours of recreational swim each day.

Swim Lessons: The lessons with Siletz Head Start went very well; the staff and volunteers were amazing. The date for the “International World’s Largest Swim Lesson” has been changed to June 26<sup>th</sup>. The pool will use the event to feature registration for summer swim lessons. Lessons will begin after the 4<sup>th</sup> of July.

Pool Rental Activities: The TOES k-1 field trip was today, June 9<sup>th</sup>; it was crazy but fun. There were games on the deck as well as playing in the pool. Not many parent volunteers showed up but there were plenty of lifeguards on duty.

Steering Committee for New Pool Project: Contract negotiations with IMS for project management have been finalized and will be signed very soon. H. Wallace was in the Portland area for a class and was able to visit the new Lake Oswego Recreation/Aquatic Center (LORAC) which just opened. He met with the project manager from LORAC and took a tour of the facility; Scott Edwards Architecture was the architects for the project. H. Wallace was able to glean useful information from the visit that should help the Toledo pool project.

Training and Development: H. Wallace graduated from the Leadership Lincoln educational/training program at the end of May. The “Water Safety Awareness” community project he did with Newport Aquatics director went very well. Toledo hosted 38 kids and 12 adults. H. Wallace also attended an ORPA continuing education class on creating a “Positive Work Environment”.

Swim Team: The club had their final swim meet of the season last weekend; they will start again in the fall.

## **7. Pool Project:**

- a. **Steering Committee Report**—See above in Director’s report.
- b. **Finance Option Update**—J. Chambers stated that the bank will most likely loan the GTPRD 2 million dollars at an interest rate of 8%. J. Chambers also stated that the City of Toledo recently got a bond for 4.98%; he suggests the pool research bonds. P. Vince will be attending a meeting on bonds soon; he will gather information for the GTPRD.
- c. **Project Management Contract Update**—It was determined to have the Steering Committee meet with IMS to sign the contract.

**8. Action Items:**

**a. Adoption of the Approved 2025/2026 GTPRD Budget**

- i. **Resolution 2024/25-04:** Adopting the Budget was read by R. Kinion; P. Vince moved to adopt the approved budget; K. Chambers seconded; passed unanimously.
- ii. **Resolution 2024/25-05:** Making Appropriations was read by R. Kinion; R. Wallace moved to adopt the resolution; K. Chambers seconded; passed unanimously.
- iii. **Resolution 2024/25-06:** Imposing the Tax was read by R. Kinion; Rachael Wallace moved to adopt the resolution; K. Chambers seconded; passed unanimously.
- iv. **Resolution 2024/25-07:** Categorizing the Tax was read by R. Kinion; P. Vince moved to adopt the resolution; R. Wallace seconded; passed unanimously.

**9. Comments:**

- a. **Public Comments**—No comments.
- b. **Board Comments and Take-Aways**—P. Vince requested to have weekly emails sent to patrons with pool happenings and changes. K. Chambers requested that recreational swimming be increased to three hours/day during the summer and on non-school days.

**10. Upcoming Meetings:**

- a. July 14, 2025, Board of Directors Regular Meeting; 6:00 p.m. in the Toledo Library meeting room.

**11. Adjournment:** The meeting was adjourned by R. Kinion at 7:34 p.m.

Respectfully submitted,

Debra Hite  
GTPRD Recorder