

**Greater Toledo Pool Recreation District
Board of Directors Regular Meeting
Minutes
March 31, 2025, 6:00 p.m.
Toledo Library Meeting Room
173 NW 7th Street, Toledo, OR 97391**

Directors Present: Roy Kinion, Peter Vince, Rachael Wallace, Kay Chambers, and Amanda Hockema

Staff Present: Director Hal Wallace

Community Members: Jim Chambers, Braulio Escobar

Other: Deb Hite, GTPRD Recorder

1. Call to Order: Meeting was called to order by Roy Kinion at 6:02 p.m.

2. Roll Call:

Establish Quorum: A quorum was established.

3. Consent Calendar:

Minutes—The minutes were read from the March 10, 2025 Board of Directors Regular Meeting.

Action— R. Wallace moved to accept the minutes; P. Vince seconded; passed unanimously.

4. Financial Reports:

a. Monthly Recurring—March report to be presented at the May 12, 2025, meeting along with the April report.

b. Expenses over \$1,000—

a. H. Wallace has engaged MettaSphere from Newport, Oregon, to provide computer technical support at a rate of \$150.00 per month. MettaSphere is upgrading the pool's computer hardware, performing back-ups and organizing files. They will then continue to maintain the computers. H. Wallace also mentioned that he had spoken to someone at Xerox concerning our current contract and the back invoices that GTPRD has been trying to pay. He said for \$130 per month, Xerox would absolve all past outstanding invoices and provide services for three years. The Board requested that H. Wallace ask Xerox for a one-year contract.

b. H. Wallace reported that Local Government Law Group (LGLG) has increased their hourly rate by \$25.00 per hour. The Board asked to be provided with LGLG itemized billings.

5. Director's Report—H. Wallace presented his March report (see attached). To summarize:

Pool Operations: The pool was open all scheduled days in March. Scheduling lifeguards should become more stable with the hiring of four new lifeguards.

Lifeguard Activities: Loy Marthaller and Tiger Doyle conducted Red Cross Lifeguard Training March 14-16; four people successfully passed the training, two of which were already employees of the pool.

Scheduling Pool Hours: The daily schedule of the pool remains the same; 8:00 a.m. to 6:00 p.m. weekdays (closed for an hour for lunch) and 11:00 a.m. to 3:00 p.m. on weekends. During Spring Break there was a two-hour recreational swim every day.

Swim Lessons: Swim lessons will run through April. Tiger Doyle is coordinating registrations and will be overseeing the two junior instructors during lessons. Lessons are offered both morning and afternoon.

Training and Development: H. Wallace continues to participate in Leadership Lincoln. For his community project he will team up with Chloe Hubbard, the Aquatics Supervisor from Newport Recreational Center. The project will be a county-wide “Water Safety Awareness” campaign in all three aquatic facilities in Lincoln County. Work with website is ongoing, more training will be scheduled in May.

Swim Club: The club will continue with training and competitions through early June.

Community Events: An Easter free family swim is scheduled for Sunday, April 13th from 1:00 – 3:00 p.m. On April 26th the pool will have free swimming and activities to support the Toledo Library’s “Garden Swap and Share”.

- 6. 2025/2026 Budget Update**—H. Wallace will work with Central Coast Ledgers, LLC. to begin to fill out budget paperwork. He commented we have a budget committee of five people.

7. Pool Project Steering Committee:

- a. RFQ for PM**—H. Wallace has been communicating with Carrie Connelly from Local Government Law Group (LGLG); apparently there are procedural items and issues that need to be addressed. The committee met with Mayor Cross to address getting the pool project in front of the new City Manager and City Council sometime in April. On a parallel track, with guidance from LGLG, a Request for Quotes will be released in early April to hire a project management firm to represent GTPRD for the new build.
- b. Commercial Loan Discussion**—GTPRD representatives approached Oregon Coast Bank concerning a loan to assist with the building of the new pool. The bank will provide the requested information soon.
- c. Siletz Tribe Contribution Possibilities**—It has been decided to attend a meeting of the tribal contribution committee at the end of April/first of May to gather information on how to apply for a grant.
- d. Update on SDAO**—Hal has contacted David Ulbricht requesting information on our request to determine GTPRD’s borrowing capacity; he has not heard back. Hal will follow up with D. Ulbricht.

8. Action Items—None

9. Comments:

- a. **Public Comments—**There was a suggestion made by a community member to change the next budget to make it easier to find total dollar amounts, particularly on personnel costs and capital outlay.
- b. **Board Comments and Take-Aways:** R. Kinion explained that the GTPRD requires an amendment from the City of Toledo to allow the pool district to tear down the existing pool and then to rebuild. R. Kinion also stated that he will be contacting the office of Representative David Gomberg's office to give an update on the pool's progress and to inquire about an extension on the grant the pool received. R. Wallace noted that she, A. Hockema, and R. Kinion will be on the ballot for the next election for the GTPRD Board of Directors.
The Board requested that since H. Wallace was going on vacation, that any documents and passwords that might be needed be in a place easily accessible to the Board.

10. Upcoming Meetings:

- a. May 12, 2025, Board of Directors Regular Meeting; 6:00 p.m. in the Toledo Library meeting room.

11. Adjournment—R. Kinion adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Deb Hite
GTPRD Recorder