

**Greater Toledo Pool Recreation District  
Board of Directors Special Meeting Minutes  
February 3, 2025, 6:00 p.m.  
Toledo Library Meeting Room  
173 NW 7<sup>th</sup> Street, Toledo OR 97391**

**Directors Present:** Roy Kinion, Peter Vince, Rachael Wallace, Kay Chambers and Amanda Hockema

**Staff Present:** Director Hal Wallace

**Community Members:** Jim Chambers, Barry Bruster, Toledo Tribune

**Guests:** Carrie Connelly, Local Government Law Group, via phone; Nancy and Chris Giggy, Integrity Management Solutions, LLC.

**Other:** Deb Hite, GTPRD Recorder; Braulio Escobar, GTPRD Legal Representative

- 1. Call to Order:** Meeting was called to order by Roy Kinion at 6:01 p.m.
- 2. Roll Call:**

**Establish Quorum:** A Quorum was established.
- 3. Review and Evaluate Local Government Law Group—**Carrie Connelly introduced herself; she would be the designated lawyer for GTPRD if the firm is selected. Introductions were made. It was mentioned by H. Wallace that the Board had been sent resumes of the eight lawyers in the firm for them to review. C. Connelly gave a brief history of her work experience; she has been drafting public contracts since 2005. She stated the firm represents over 100 special districts across Oregon. Questions were asked by the Board regarding special districts and government entities, an explanation was given on GTPRD involvement with the City. C. Connelly stated that the firm has had experience with local government/special district projects.

The Board asked if the firm were hired, could she review the proposed IGA from the City prior to February 19, 2025. She stated that would be possible. She also stated she is familiar with the CMGC process and with RFPs and could review them if the Board wanted.

C. Connelly stated that the firm's fees are \$285 per hour and estimated that this project would probably be under \$10,000. She explained that if the Board would like to engage the firm, a vote from the Board would be needed and a signature from the President, Roy Kinion. The phone call was ended at 6:28 p.m.
- 4. Action Item—**R. Wallace moved to engage Local Government Law Group to represent the GTPRD for a fee of \$285 per hour; P. Vince seconded; passed unanimously. The motion/vote will be signed by Roy Kinion, President GTPRD and forwarded to Local Government Law Group.
- 5. Integrity Management Solutions, LLC—**Nancy and Chris Giggy from IMS introduced themselves and provided a brochure explaining that they are a project management company and represent all sizes of projects. Chris gave a brief history of his background as an engineer that worked for CH2MHill in design and construction. Nancy stated that she has

worked with non-profits and public entity jurisdiction in business and contract management. Nancy stated that IMS started 7 years ago and that they personally oversee every aspect of a project from start to finish on a daily basis.

There was discussion of the pool design and geologic studies that have been completed. IMS had questions about the design architect and would they be continuing with the project? The Board explained how and why Scott Edwards Architectural Firm was chosen and yes hopefully they would continue to work with the GTPRD.

The Board then asked IMS what they would charge for the project; IMS stated they could submit a proposal to the Board by Monday, February 10, 2025.

**6. Comments:**

- a. **Public Comments**—A question was asked if the disinfection system had been chosen for the new pool; it was stated that there may be a link between chlorine and testicular cancer? The Board responded that no system has been decided upon. Comments were made about the value of a project manager and what they would bring to the project. It was asked if the pool could post the wi-fi password for the public to use, and if a few more chairs could be put on the deck for parents to use; H. Wallace said they would be done soon.
- b. **Board Comments and Take-Aways**—The Board recognized the valuable input and help from Jim Chambers and Braulio Escobar.  
R. Kinion provided Candidate Filing forms to those interested.

**7. Upcoming Meetings:**

- a. February 10, 2025, Board of Directors Regular Meeting; 6:00 p.m. in the Toledo Library meeting room.

**8. Adjournment**—R. Kinion adjourned the meeting at 7:37 p.m.

Respectfully submitted,

Deb Hite  
GTPRD Recorder