



Job Description

Title: Lifeguard	Salary: \$14 – \$18 per hour (based on experience)
Work Schedule: 16 – 19 hours per week evenings and weekends	Closing Date: Open until filled

GENERAL PURPOSE

The life guard is a safety-sensitive position responsible for the safety and general welfare of customers of the Greater Toledo Pool. This position is a mandatory child abuse reporter based on ORS 419B.005*49B.050.

Supervision Received

This position works under the direct supervision of the District Manager.

Essential Duties and Responsibilities

- Monitor and establish a safe swimming area and pool building when on duty.
- Explain and enforce the rules and regulations of the pool, protecting against misuse and vandalism.
- Implement emergency procedures at the pool when necessary, provide emergency care and treatment as required until relieved by emergency medical services personnel.
- Present a professional appearance and attitude at all times. Represent the District in a positive manner and maintain a high standard of customer service. Create a positive experience for customers through professional and courteous behavior.
- Work successfully with the public and customers of all ages.
- Answer telephones, greet customers and interact with the public in a positive, welcoming and professional manner. Provide information and assistance regarding schedules, registrations, program descriptions and other information over the phone and in person.
- Use a cash register to take payments from customers, sell concessions and swim gear items, as well as sell, record, and update facility memberships.
- Follow all safety rules and procedures for work area.
- Perform routine housekeeping chores, such as cleaning and maintaining bathrooms, decks, bleachers, and office areas, and keeping accurate housekeeping records.
- Perform mandatory chemical testing and keep accurate record of the results of the tests as mandated by rules, regulations and the District's policy.



- Attend regular trainings for lifeguarding skills, facility procedures, implementation of emergency action plans and other trainings as assigned. Demonstrate retention of skills and integrate skills with other staff.
- Develop and maintain positive, productive relationships with other staff.
- Respect diversity in the workplace when interacting with customers.
- Respond positively to correction and accept direction. Remain accountable in seeking resolution to misunderstandings, conflicts and performance problems of self or others.
- Adhere to the chain of command and responsibilities contained in the District's Personnel Policy Handbook.
- Maintain regular job attendance and adherence to working hours as defined by District and department policy.
- Perform other duties as assigned by the District Manager including but not limited to additional duties listed below.

Additional Duties

- Provide assistance in and out of the water to instructors of swimming and water exercise classes as needed.
- At times act as a facilitator when groups use the facility, informing the group of pool policies and procedures, coordinating activities and ensuring a safe and positive experience.
- Occasionally perform clerical duties.

This is a safety sensitive position which requires compliance with the District's random drug and alcohol testing program.

Knowledge, Skills and Abilities

The ability to work successfully with the public of all ages and abilities. The ability to write and speak English clearly is necessary. The ability to identify and prevent hazards, implement solutions and maintain a safe environment. The ability to perform basic arithmetic. The ability to assume a schedule of flexible working hours, which may include early mornings, evenings and weekends.

Necessary Certifications, Special Qualifications and Other Requirements

- At least 15 years of age.
- Current American Red Cross Lifeguarding Certification or ability to obtain within 30 days of hire.
- Must wear required uniform while on duty.
- Is a Mandatory Child Abuse Reporter under ORS 419B.005-419.050.



Experience and Training

Any combination of experience and training that would provide the required knowledge, skills, maturity, professional judgment and the ability to perform the duties as outlined is qualifying.

The following specific experience is desirable:

- Customer Service experience desirable.
- Operation experience at an aquatic facility desirable.

Physical/Mental Demands

While performing the duties of this position, the employee is frequently required to sit, stand, move, swim, communicate, reach and manipulate objects, tools or controls. The ability to stand for periods of 15 minutes and to perform Lifeguarding duties without rest is required. The position requires mobility. Duties involve moving materials weighing up to 25 pounds on a regular basis and may infrequently require moving materials weighing up to 100 pounds. During emergency situations may require following training protocols to remove victims up to and heavier than 350 pounds. Manual dexterity and coordination are required over 50% of the work period while performing job duties.

Hours

This is a part/full-time casual position that is scheduled on an as needed basis.

The Greater Toledo Pool Recreation District is an equal opportunity employer and does not discriminate.