

**Greater Toledo Pool Recreation District  
Board of Directors Regular Meeting Minutes  
May 13, 2024, 6:00 p.m.  
Toledo Library Meeting Room  
173 NW 7<sup>th</sup> Street, Toledo OR, 97391**

**Directors Present:** Roy Kinion, Rachael Wallace, Kay Chambers, Peter Vince

**Absent:** Amanda Hockema

**Staff Present:** None

**Community Members:** Jim Chambers

**Other:** Deb Hite, GTPRD Recorder; Samantha Plummer and Gema Larson, Central Coast Ledgers, LLC.

1. **Call to Order:** Meeting was called to order by Roy Kinion at 6:10 p.m.
2. **Roll Call:** A quorum was established.  
**Adjustments to the Agenda:** None
3. **Consent Calendar:** The minutes were read from the April 29, 2024, Regular Board meeting, a motion to approve was made by R. Wallace and seconded by P. Vince ; It was noted that a redundant word in 4.b, agreement, needed to be removed; motion passed unanimously with the correction.
4. **New Business:**
  - a. **Financial Report**—A current profit and loss statement, a revenue and expenditure summary and a detailed profit and loss statement with vendors and payments were presented by S. Plummer (see attached) and reviewed by the Board. There was discussion on expenses, incomes and the pool budget's current standing percentages of use for the fiscal year.
  - b. **Auditor's Report**—No updates at this time.
  - c. **Resolution for Capital Asset Threshold**—The auditor suggested that the Board set a Capital Asset Threshold. The Board discussed what items should be counted as capital assets and what the threshold value should be. It was determined to have H. Wallace investigate threshold values.
5. **Unfinished Business/Information:**
  - a. **Interim Director H. Wallace's Contract**—R. Kinion signed the contract.
  - b. **Budget Calendar**—The Public Budget Committee Meeting will be on May 29, 2024 6:00pm in the library meeting room. The meeting is for the committee to review and approve the proposed budget. D. Hite will contact Budget Committee members to remind them of the date of the meeting. The Board determined to put the adoption of the proposed budget with the June 10, 2024 Board of Directors Meeting instead of on June 24, 2024. It will be published in the Lincoln Leader.

**6. Reports/Comments:**

- a. **Director's Report**—The Board reviewed a written report from H. Wallace (see attached), a pool usage chart was also provided.
- b. **General Reports and Comments**—R. Kinion stated that pool personnel have recently been smelling natural gas. An inspection on May 27, 2024 with Airrow Heating has been set. R. Kinion also reported on the latest Steering Committee meeting; they decided to have the architects, Scott Edwards, provide plans on what could be built with current funds and to present them at the next Steering Committee meeting. The Board discussed what the minimum requirements for the pool might be and possible additional funding sources. It was stated that a conceptual design is needed to proceed.
- c. **Public Comments**—No comments.

**7. Adjourn:** R. Kinion adjourned the meeting at 7:47pm.

**8. Upcoming Meetings:**

- a. May 29, 2024 Board of Directors Public Budget Committee Meeting; 6:00pm in the Toledo Library meeting room.
- b. June 10, 2024 Board of Directors Regular Meeting and Public Budget Hearing; 6:00pm in the Toledo Library meeting room.
- c. July 8, 2024 Board of Directors Regular Meeting; 6:00pm in the Toledo Library meeting room.

Respectfully Submitted,

Deb Hite  
GTPRD Recorder