

**Greater Toledo Pool Recreation District**  
**Board of Directors**  
**Meeting Minutes**  
**April 5, 2021**

**Directors present:** Melinda Baxter, Rachael Wallace, Peter Vince, Kay Chambers, Roy Kinion

**Directors absent:** None

**Staff present:** Paul Steenkolk

**Visitors present:** Melany Burchett

1. **Call to Order:** The meeting was called to order at approximately 6:12 p.m. by RKinion. A quorum was established.  
**Adjustments to the Agenda:** None
2. **CONSENT CALENDAR:**
  - A. It was moved and seconded (RWallace/MBaxter) that the minutes of the March 15 meeting be approved. Motion passed unanimously.
3. **UNFINISHED BUSINESS/INFORMATION**
  - A. Financial Report - The balance sheet reviewed, 2,782.14 is in the pool's checking and 1,178,258.52 is in the pool's LGIP. The pool's personnel services budget is sitting at 55.1% and materials and services is sitting at 70.9% for the year.
  - B. Employee Handbook - A resolution establishing the approval of the District Employee Handbook was presented to the Board. It was move and seconded (MBaxter/RWallace) to adopt Resolution 2021-01. The motion passed unanimously. The resolution to adopt was read by Roy Kinion and will be signed by RKinion/Psteeenkolk at a later date.
  - C. Intergovernmental Agreement – The new intergovernmental agreement between the District and the City was reviewed. The significant change to the agreement is the water allowance. Starting March 1, 2021, the pool's water allowance will be reduced to 150,000 gallons/month. Starting July 1, 2021, the pool will be billed for all water used every month. In addition, the City will give the pool a donation of \$28,417.92 (cost equivalent of 150,000/month for 12/months) in July 2021. The City will be signing the IGA this Wednesday. Paul will be in attendance.
  - D. Programming - Melany presented a tentative summer swim lesson schedule. Signups for swimming lessons would begin on May 3<sup>rd</sup> and the first session would begin June 21<sup>st</sup>.
4. **REPORTS AND COMMENTS**  
**District Manager** – None
5. **Visitors Comments** – None
6. **Board Comments** – None
7. **Adjourn:** The meeting was adjourned at 6:45 p.m. by RKinion

Respectfully submitted,  
Paul Steenkolk, District Manager