

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
June 15, 2020

Directors present: Melinda Baxter, Kay Chambers, Roy Kinion, Rachael Wallace, Peter Vince

Directors absent:

Staff present: Paul Steenkolk

Visitors present: None

1. **Call to Order:** The meeting was called to order at approximately 6:00 by Roy Kinion. A quorum was established.
2. **CONSENT CALENDAR:**
 - A. It was moved and seconded (PVince/MBaxter) that the Minutes of the June 1st meeting be approved. Motion passed unanimously.
3. **UNFINISHED BUSINESS/INFORMATION**
 - A. Financial Report The budget of Personnel Services and Material Services was reviewed. Due to the shutdown it is projected that we will be under yearly estimates. The P&L report for June showed income from LCSD for swimming lessons in March and a tax levy deposit totaling \$13,200.
 - B. Coronavirus Melany attended a meeting with OHA and Red Cross to discuss the PPE that needs to be in place along with some other opening procedures requirements. A pool policy and procedure for staff and patrons has been formulated but not completed. Repair and maintenance have been and will continue to be performed during the shutdown period.
 - C. Water Containment Half the water was drained from the pool last week. This was done by shutting off the supply water and letting the pool pump run. Melany then shut the pump to pool off when the water fell just below the inlets. The water did not recede any further, showing that the water is through the inlets of the pool. It was agreed that two options will be looked at to help save water: running new lines to the pool and capping of the old inlets and the possibility of relining the existing inlets.
4. **REPORTS AND COMMENTS**

District Manager

 - A. North Face Grant – A \$2500 grant will be made available to public entities to aid in purchasing Covid-19 equipment/materials to open their facilities. The pool will be applying for this grant to purchase touchless faucets and toilets.
 - B. HVAC – The pool’s HVAC system was tested for efficiency last week. The pool has 12,000 cfm unit that was producing 12,600 cfm. The results will be presented to ASHRAE for further evaluation.
 - C. Siding – The siding replacement was completed today. New siding was installed on the HVAC room and the south wall of the spectator area.

- D. Bathroom Partitions – New bathroom partitions will be ordered tomorrow. Paul was given permission to purchase the stall himself and then be reimbursed by the pool. Paul will remove the old stalls, paint and then have a contractor install the new ones.
- E. Board Bio – The Board will submit a photo and their bio to Paul so it can be posted on the website.

6. Visitors Comments – None

6. Board Comments – Rachael would like to see videos of kids swimming that illustrates the different skill levels children. This will be posted on the website under lessons to help assist the parents in selecting the correct class for their child.

7. Adjourn: The Board recessed into Executive Session at 7:00 p.m.

8. Recess into Executive Session

Directors present: Melinda Baxter, Kay Chambers, Roy Kinion, Peter Vince, Rachael Wallace

Directors absent:

Staff present: Paul Steenkolk

Visitors present: None

Executive session couldn't be held due to technical difficulties.

The Executive Session adjourned at 7:05 p.m.

Respectfully submitted,
Paul Steenkolk, District Manager