

**Greater Toledo Pool Recreation District**  
**Board of Directors**  
**Meeting Minutes**  
**May 4, 2020**

**Directors present:** Melinda Baxter, Kay Chambers, Roy Kinion, Rachael Wallace, Peter Vince

**Directors absent:**

**Staff present:** Paul Steenkolk

**Visitors present:** Melany Burchett

1. **Call to Order:** The meeting was called to order at approximately 6:00 by Roy Kinion. A quorum was established.
2. **CONSENT CALENDAR:**
  - A. It was moved and seconded (MBaxter, KChambers) that the Minutes of the April 20 meeting be approved. Motion passed unanimously.
3. **UNFINISHED BUSINESS/INFORMATION**
  - A. Financial Report The 19-20 fiscal year budget was reviewed. There is 25% of the Personnel Services budget remaining (\$62,352) and 31.1% of the of Material & Services budget remaining (\$58,021) for this fiscal year. LGIP statements were reviewed; they showed a decrease in interest rate over this fiscal year from 2.75% to 1.76%. \$14,171.51 has been earned in interest this fiscal year. Some of the repairs for the pool that had been scheduled for next fiscal year are going to be moved up to hopefully be completed before this fiscal year ends.
  - B. Coronavirus The Board discussed the Covid-19 epidemic and it's affect that is having on the District. Recently, Kate Brown ordered all businesses be closed through the month of May. Paul and Melany will be attending a meeting Wednesday the 6<sup>th</sup> with the ORPA's aquatic section to see when we will open and how to conduct normal business practices. These meetings with the Aquatic Section will be held bi-weekly until Oregon pools are open. If social distancing is still in effect when we open, lessons and other pool activities will need to be modified to comply with the new rules and regulations that have been implemented.
4. **REPORTS AND COMMENTS**

**District Manager**

  - A. The Siletz Tribal Charitable Contribution Fund approved the grant submitted by the Greater Toledo Pool.
  - B. The pool is seeking a new landscaper to maintain the grounds for the upcoming spring/summer season. Peter and Racheal will email Paul names of possible candidates to fulfil this position.
  - C. The website and capital campaign brochure are near completion. It was suggested that the photos used on website should depict the actual pool. Peter will forward Paul photos to be used on the home page as well as throughout the site.

- D. The SDAO sent an email to members to urge congress to include Special Districts in its fourth federal relief bill. Mindy composed a letter, that after Boards approval, will be mailed to the representative our state and our district.
- E. The plumber is still waiting on parts for improvement that will be made to the pool: ADA showers, fill valve for the pool and other bathroom components.

5. **Visitors Comments** – None

6. **Board Comments** – None

7. **Adjourn:** The Board recessed into Executive Session at 6:55 p.m.

8. **Recess into Executive Session**

**Directors present:** Melinda Baxter, Kay Chambers, Roy Kinion, Rachael Wallace, Peter Vince

**Directors absent:** None

**Staff present:** Paul Steenkolk

**Visitors present:** None

Roy Kinion called the Executive Session to order at 6:57 p.m. under the provisions of ORS 192.660 (2)(b) and ORS 192.660 (2)(i).

No decisions were made in Executive Session.

The Executive Session adjourned at 7:15 p.m.

Respectfully submitted,  
Paul Steenkolk, District Manager