

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
April 20, 2020

Directors present: Melinda Baxter, Kay Chambers, Roy Kinion, Rachael Wallace, Peter Vince

Directors absent:

Staff present: Paul Steenkolk

Visitors present: Isabelle Jones, Melany Burchett, Jim Chambers

1. **Call to Order:** The meeting was called to order at approximately 6:00 by Roy Kinion. A quorum was established.

2. **CONSENT CALENDAR:**
 - A. It was moved and seconded (PVince, RWallace) that the Minutes of the March 23rd meeting be approved. Motion passed unanimously.

3. **UNFINISHED BUSINESS/INFORMATION**
 - A. Financial Report A Balance Sheet was presented showing checking account and LGIP balances of the Contingency Fund, Pool Capital Reserve and the Stabilization Fund. The budget was reviewed comparing year-to-date expenditures with projected expenses. An itemized list of deposits for the year was reviewed. Due to the closure, the pool will record a savings in chemical, gas and electric costs.
 - B. Coronavirus Paul had a meeting on Monday with Judy, the Toledo City Manager, and she reported on a meeting she had with Wayne Belmont who pushed the Emergency Declaration out to May 8. The District feels that companies will not be ready to open by that date. Roy mentioned that the County will be having a meeting this Wednesday with Kate Brown's office to discuss the slow opening process. There is concern of the amount of PPE that will be available to the pool in the event the pool is one of the last businesses that are allowed to be open. The Board was in agreement that the opening of the pool will be in line with whatever comes out of the governor's office.
 - C. Strategic Plan Goal 3 was reviewed. It was brought up that the Strategic Plan is looked at in January and July. Everything that has been completed needs to be removed from the list. Jim mentioned that the District should have the goal of \$1,000,000 in the bank before persuing grants. Obligation bonds and revenue bonds needs to be researched. The plan is to have the Capital Campaign brochure and the Strategic Plan completed before moving forward. The campaign brochure should be done by May 5th. Mindy and Paul will meet to clean up the goal associated with the Strategic Plan.

4. **REPORTS AND COMMENTS**

District Manager

 - A. The City Council signed the resolution securing the funds needed for the Toledo Tennis Court Improvement Project Grant. Mark Cowan who heads up the Local Government Grant Program contacted Paul stating that since restaurants and bars have closed, lottery funds

have declined causing a delay of when funds will be available. The grant for the improvement project is due at the end of April.

- B. The Siletz Grant acceptance letter gets mailed out April 22nd. The Siletz Tribe will be mailing the checks with the acceptance letter instead of having a gathering at the Casino on May 8th
- C. OSHA contacted Paul on Wednesday 15th with a social distancing complaint. The pool had 5 days to submit a response regarding this complaint. An explanation letter was submitted to OSHA outlining that the pool had been closed since Friday March 13th and copies of meeting minutes were included with the letter verifying our compliance with Kate Brown's executive order. A later conversation with OSHA confirmed that this matter has been resolved. The completion of the OSHA improvements that was assigned at the beginning of March was completed and submitted to Chris Hernandez for review April 20th.

- 5. **Visitors Comments** – Jim to get together with Paul to talk about bond and grant opportunities.
- 6. **Board Comments** – Rachael would like to have an executive session added to the end of every meeting.
- 7. **Adjourn:** The meeting was adjourned at 6:55 by Roy Kinion.

Respectfully submitted,
Paul Steenkolk, District Manager