

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
February 4, 2020

Directors present: Melinda Baxter, Kay Chambers, Roy Kinion, Rachael Wallace

Directors absent: Peter Vince

Staff present: Paul Steenkolk

Visitors present: Stu Strom, Nyles Toguchi

1. **Call to Order:** The meeting was called to order at approximately 6:05 by Roy Kinion. A quorum was established.
2. **CONSENT CALENDAR:**
 - A. It was moved and seconded (MBaxter, KChambers) that the Minutes of the January 21 meeting be approved with the additions of “it” under 3A and “February” under 4B. Motion passed unanimously.
3. **UNFINISHED BUSINESS/INFORMATION**
 - A. Financial Report A Balance Sheet was presented showing checking account and LGIP balances. The budget was reviewed comparing year-to-date expenditures with projected expenses. Both Personnel Services and Material Services are under budget. Possible expenditures that may take place before the end of the fiscal year are: website, doors, gutters, paint, chair lift and bathroom stalls.
 - B. Swim Club Nyles Toguchi attended our meeting to discuss the creation of a year-round swim team. An estimate of expenses was presented to the Board: coach, assistant coach, 2 lifeguards, travel and certifications. It was agreed that the coach we bring on would be an employee of the district and not a private contractor. Practice is projected to begin at the beginning of April. The swim club/team will start their hour and half practice at 4:00 pm M-F and will be given 2 lanes. Afterschool rec will be occupying the other 3/5 of the pool for the remaining hour of rec. The swim team’s program and format will be reviewed by the Board at the end of June. Really important to clarify the skill requirements for the swim team.
 - C. Treasure – It was moved and seconded (MBaxter, KChambers) that Rachael Wallace be appointed the position of District Treasure. Motion passed unanimously.
4. **REPORTS AND COMMENTS**

District Manager

 - A. A copy of the lease agreement was given to the Board. David Robinson, the city’s attorney, will be at the next board meeting for review. David also advised that the pool no longer collect money for events where contracted staff/rentals are involved.
 - B. There was discussion of adding a capital fund line item to the 2020-2021 budget under Materials and Services. In order to be considered a capital asset its value would need to be more than \$1000.00. A line item for contractual services and compensated absences will also be added.

C. The Strategic Plan will be brought to the next meeting to help better plan for budget preparation. Melany will also be invited to the next meeting to discuss lessons for budgeting purposes.

5. **Visitors Comments** – None

6. **Board Comments** – None

7. **Adjourn:** The meeting was adjourned at 7:36 by Roy Kinion.

Respectfully submitted,
Paul Steenkolk, District Manager