

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
September 3, 2019

Directors present: Melinda Baxter, Kay Chambers, Rachael Wallace, Peter Vince

Directors absent: Roy Kinion

Staff present: Paul Steenkolk, District Manager

Visitors present: None

1. Call to Order: The meeting was called to order at approximately 6:07 by Peter Vince. A quorum was established.

Adjustments to the Agenda: None

2. CONSENT CALENDAR:

A. It was moved and seconded (RWallace, MBaxter) that the Minutes of the August 20 meeting be approved. Motion passed unanimously.

3. UNFINISHED BUSINESS/INFORMATION

A. Financial Report A Balance sheet was presented to the Board covering the balance of the Bank of the West checking (\$32,354.52) and LGIP Balance (\$594,653.06). Total for both accounts is \$627,007.58. A LGIP Reconciliation report was presented showing the 3 funds within the LGIP (Contingency (\$35,000.00), Pool Capital (\$288,713.00) and Stabilization (\$102,750.00) and interest collected for the month of August (\$1379.00).

B. Strategic Plan The Board reviewed the goal portion of the Strategic Plan. It was agreed upon that clarification is needed when identifying the timeline and benchmarks of certain objectives. Mindy volunteered to review the goal sheets and redefine the timeline and benchmark sections. Also, in an attempt to increase usage of the pool, the Board discussed the possibility of adding lessons over winter break, spring break and removing the week between lessons during the summer.

C. Long-term Lease Agreement The lease agreement that was sent to City Manager and an email from the City Manager discussing long-term leasing options was reviewed. The District proposed to the city a 100-year lease (rather than the year-to-year lease that's currently in place) to better position itself for future grants and loans. The District Manager will attend the City Counsel meeting on Wednesday to assist in the discussion of this proposal.

D. Lighting Project Lighting in the natatorium will be replace during the shutdown. 5 quotes on the lighting project were gathered and presented to the Board. All proposals submitted by the contractors were similar in wattage and lumens. The quotes varied from \$16,149 to \$4,964 with utility incentives ranging from \$1,360 to \$4,000. The Board agreed to go with the lowest quote on \$4,964 with incentives of \$1,360 for a total out of pocket cost of \$3,604. Estimated savings on this lighting renovation is \$457 annually.

E. Withdrawal Petition A withdrawal petition was submitted by Wallace Kaufman to be removed from the Greater Toledo Pool Recreation District. Mr. Wallace's property is located on the west side of

Pool Slough and requires transit through Newport in order to access Toledo. Due to his property location, the Board felt it appropriate to sign his withdrawal petition removing him from the district. The petition was signed and will be delivered to the Lincoln County Board of Commissioners.

4. REPORTS AND COMMENTS

District Manager

- A. Pool Report/Shutdown – A list of items/projects that will be repaired or replaced during shutdown was presented to the Board. The list included: a new Chemtrol unit, new chemical pump, roof, 2 new sand filters, new boiler plumbing, lighting and a new HVAC grate.
- B. Park and Recreation – The Board was in agreement for the District to become members of the Oregon Recreation & Park Association. An annual membership for an individual is \$175.
- C. Event Calendar- A event calendar was created presented to the Board for review. The one-page calendar contained budget calendar dates and pool events e.g. Trick or Treat Main Street, Seafood and Wine and the Toledo Parade. Kay will meet with Paul to fill in other events and finalize the calendar.

5. Visitors Comments – None

6. Board Comments – None

7. Adjourn: The meeting was adjourned at 7:32 by PVince.

Respectfully submitted,
Paul Steenkolk, District Manager