

**Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
January 22, 2019**

Directors Present: Roy Kinion, Melinda Baxter, Peter Vince, Rachel Wallace

Directors Absent: Jerry Pryor

Staff Present: Paul Steenkolk, District Manager

Visitors Present: Melany Burchett

1. CALL TO ORDER: Meeting was called to order at approximately 6:09 p.m. by RKinion. A quorum was established.

2. CONSENT CALENDAR

A. It was moved and seconded (RWallace, MBaxter) that the Minutes of January 8, 2019 meeting be approved with an edit to the date of the minutes, changing the date of the minutes from 2018 to 2019. Motion passed unanimously.

3. UNFINISHED BUSINESS/INFORMATION

A. Financial Report A balance sheet outlining the pool bank account was presented to the Board outlining amounts in the bank account, contingency fund, stabilization fund and the LGIP account.

B. Audit The board reviewed the Report in Lieu of Audit form that needs to be submitted to the Oregon Audit Division. The pool will use the budget that was created for the 17/18 fiscal year to complete the report. Once completed, the report will be sent to Roy Kinion for approval.

C. City Council Meeting The City Council Meeting will be on Wednesday February 20th at 6:00. At the meeting the Board will renew the pool's lease and discuss progress that has been made over the past year and present the Boards strategic plan for the pool's future. Mindy Baxter will wright a letter to Toledo City Council to renew the pool's lease.

D. Oregon Savings Growth Plan A resolution was reviewed by the Board to enroll Paul Steenkolk in the Oregon Savings Growth Plan. The resolution was completed and will be signed at the next Board meeting.

4. REPORTS AND COMMENTS District Manager

A. LG Class – The first half of the lifeguard class was last weekend. It went well. Classes will resume this upcoming weekend.

B. There was a discussion with the Board on how the strategic plan worksheet needs to laid out and the selection of steps to aide in accomplishing these goals.

C. The pool's property insurance will be renewed on March 30th. No changes to our current policy will be made. It was agreed that an agent discussion with the Board wasn't necessary since we had a meeting with them last year.

5. **Public Comment** – Melany addressed the roof leaking problem we have with the pool. Paul will contact a contractor to see if anything can be done sooner than later.

6. **District Comment** – Roy received notification that Peter Vince and Jerry Pryor are up for election this year. They both need to file by 5:00 on March 21st if they choose to keep their seats. Votes will be cast in the Special Election on May 21st.

7. **Adjourn:** The meeting was adjourned at 7:19 p.m. by RKinion

UPCOMING MEETINGS/WORK SESSIONS/EVENTS

February 5, 2019	Board Meeting, Toledo Library, 6:00 p.m.
February 19, 2019	Board Meeting, Toledo Library, 6:00 p.m.
March 5, 2019	Board Meeting, Toledo Library, 6:00 p.m.

Paul Steenkolk, District Manager
Recording Secretary