

**Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
November 6, 2018**

Directors Present: Roy Kinion, Melinda Baxter, Peter Vince, Jerry Pryor

Directors Absent: Rachel Wallace

Staff Present: Paul Steenkolk, District Manager

Visitors Present: Melany Burchett, Kevin Cool

1. CALL TO ORDER: Meeting was called to order at approximately 6:04 p.m. by RKinion. A quorum was established.

2. CONSENT CALENDAR

A. It was moved and seconded (RKinion/MBaxter) that the Minutes of October 2, 2018 meeting be approved. Motion passed unanimously.

3. UNFINISHED BUSINESS/INFORMATION

A. Financial Report A Balance Summary Sheet was presented to the board which showed current checking/savings totals as well as current payroll liabilities. A LGIP statement was also presented showing the savings balance and dividends received for the month of October.

B. Pay Schedule Signing of the resolution to accept the pay schedule was tabled until a standard for the COLA can be found and agreed upon.

C. Retirement A resolution establishing participation in Oregon PERS, The Public Employee Retirement System was presented to the Board. It was move and seconded (MBaxter/PVince) to adopt PERS as a retirement plan for management positions for the GTPRD. Resolution to adopt polices was read by PSteenkolk and signed by RKinion/PSteenkolk.

4. REPORTS AND COMMENTS District Manager

A. Grant Update – The Siletz Tribal Foundation awarded the GTPRD \$7200 for obtaining the “Master Plan Designs” from the architect.

B. Reviews – The District Manager evaluation will be conducted after the meeting on December 4th. A SDAO evaluation template will be sent to the Board to be completed and a self-evaluation will be completed by the District Manager.

5. Public Comment – No Comment

6. District Comment – PVince mentioned that the last day of Swim Club will be this Thursday the 8th. 5 kids participated in the swim club. Swim Club will start back up in February once Swim Team has concluded. Swim Team will begin Monday November 12th and has 19 kids currently enrolled.

7. **Adjourn:** The meeting was adjourned at 6:40 p.m. by RKinion

UPCOMING MEETINGS/WORK SESSIONS/EVENTS

November 20, 2018	Board Meeting, Toledo Library, 6:00 p.m.
December 4, 2018	Board Meeting, Toledo Library, 6:00 p.m.
December 18, 2018	Board Meeting, Toledo Library, 6:00 p.m.

Paul Steenkolk, District Manager
Recording Secretary