

**Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
April 17, 2018**

Directors Present: Roy Kinion, Jerry Pryor, Racheal Wallace, Melinda Baxter

Directors Absent: Peter Vince

Staff Present: Paul Steenkolk, District Manager

Visitors Present: Melany Burchett, Kevin Cook, Jim Chambers, Audrey Shurts, Darcy Karamay

1. CALL TO ORDER: Meeting was called to order at approximately 6:00 p.m. by RKinion. A quorum was established.

2. CONSENT CALENDAR

A. It was move and seconded (JPryor/MBaxter) that the Minutes of April 3, 2018 meeting be approved. Motion passed unanimously.

3. UNFINISHED BUSINESS/INFORMATION

A. Financial Report Psteeenkolk discussed the receiving of our first bank statement which allowed for a reconciliation summary to be done. A profit and loss report were also presented, displaying total income/expenses for the year. Additional tax funds were received on April 12th in the amount of \$1608.17. Roy to hand in tax income confirmation sheet.

B. Board Strategic Planning Session It was agreed that on May 1st at 6:00 the board will have an abbreviated meeting followed by a strategic planning session. Possible guest to assist in planning. Addition planning session if necessary.

C. Regional Infrastructure Fund There was a motion to approve RIF application. It was moved and seconded (RWallace/JPryor) that the application be approved. The motion was approved by unanimous vote. There was another motion to authorize Psteeenkolk to sign RIF application on behalf of Greater Toledo Pool Recreation District (GTPRD). It was moved and seconded (RWallace/JPryor) to authorize PSteeenkolk to sign RIF application on behalf of GTPRD. The motion was approved by unanimous vote. Emails have been sent to Craig Martin and Billie Jo Smith regarding letters needed for the application. A request will be sent to Paul Tucker regarding a letter as well.

5. REPORTS AND COMMENTS

District Manager

A. Review of Budget Calendar – Board decided that the budget hearing will be held on Tuesday June 5th and the board will enact the resolutions to adopt the budget on Tuesday June 19th.

B. Architect – Carl Sherwood was contacted regarding architecture design. He accepted the proposal. Blue prints of the pools original design as well as the

Siletz Tribe Grant information was forwarded to him for review. Paul will contact Carl to establish some pool design ideas and a time line.

- C. Life Guard Uniforms – Jill Pridgeon presented to the board a website for selecting a unique logo. Paul will research. Guard shirt color was selected, blue.
- D. Swim Lesson Sign-ups – Lessons sign-up begin on May 1st. Lesson run from June 18th – August 30th. It was mentioned to implement a 3-month summer pass or a buddy pass program.
- E. Insurance Update – The pool’s property insurance was lowered by \$50,000 to allow for \$50,000 of coverage of the out buildings below the pool (pump room). No increase in annual premium. Paul will research part-time health care benefits for the part-time guards that may qualify.

6. Public Comment

- Darcy commented on the pool not having a Facebook page. Rachel and Paul will meet in the upcoming weeks and establish a Facebook page.
- Jim commented on cleaning up the website and posting meeting info on a “News/Events” page.

7. Adjourn: The meeting was adjourned at 7:22 p.m. by RKinion

UPCOMING MEETINGS/WORK SESSIONS/EVENTS

May 1, 2018	Regular Board Meeting, Toledo Library, 6:00 p.m.
May 15, 2018	Regular Board Meeting, Toledo Library, 6:00 p.m.
May 17, 2018	Budget Committee Meeting, Toledo Library, 6:00 p.m.

Paul Steenkolk, District Manager
Recording Secretary